

TEMPORARY CERTIFICATE OF OCCUPANCY

If the Building Official finds that no substantial hazard will result from occupancy of a building or portion thereof before the building is completed, a Temporary Certificate of Occupancy may be issued for the use of the building or portions thereof prior to completion the entire building or project. The following is a guide to be used to determine eligibility for a Temporary Certificate of Occupancy as provided in Section 109.4 of the Uniform Building Code. All applicable items on this form shall be initialed by the appropriate inspector and the signature block following each section, shall be signed and dated by the inspector, prior to occupancy by anyone other than those involved with the actual construction or remodeling of the project.

Address _____ Building Permit # _____ Zoning _____

Construction Type _____ Classification of Occupancy _____

General Contractor _____ Owner _____

Inferred Hardship _____

Date of Desired Occupancy _____ Date of Final Completion _____

Deficiencies _____

[To be completed by the inspectors of each section, mark each item either - Yes, No or NA for not applicable.]

Building

1. Exit systems are complete & unobstructed by scaffolding, ladders, construction materials, etc. _____
2. Fire resistive walls & assemblies are complete, rated walls, labeled doors, closures, etc. _____
3. Guardrails & handrails are complete. _____
4. Address markers are in place. _____

Verified by _____ on _____

Electrical

1. Exit signs & emergency lighting are complete and operational. _____
2. Service is installed & all live parts are totally enclosed. _____
3. All panels, boxes & equipment accessible to the occupants of the building are properly enclosed. _____

Verified by _____ on _____

Plumbing

1. At least 1 water closet & lavatory for each sex is complete & operational, if required. _____
2. No hazards have been observed in the gas piping. _____
3. All gas water heaters are installed & meet all combustion-air & venting requirements. _____

Verified by _____ on _____

Mechanical

1. All furnaces are installed and meet all clearance, venting and combustion-air requirements. (seasonal) _____
2. All exhaust & grease hoods are installed, tested and operational. _____
3. All required HVAC systems, fire, smoke dampers and smoke actuated shut-offs are installed. _____

Verified by _____ on _____

Fire Department

1. Fire access/Fire lanes are installed and operational. _____
2. Fire hydrants are within the required distance, tested and operational. _____
3. Automatic fire suppression systems have been tested & are operational. _____
4. Fire extinguishers are in place. _____
5. Fire detection /alarm systems have been tested and are operational. _____
6. Additional requirements _____

Verified by _____ on _____

(I) (We), the [Owner(s), Contractor(s)], understand that if all requirements of the building /fire codes and ordinances of the city of Wichita applicable to building construction and use are not met by the date of final completion stated above, we are subject to legal action as outlined by ordinance, and further agree that the deficiencies listed above will be corrected by the date of final completion as shown.

General Contractor's signature

Owner's / Representative signature

Address

Phone

The temporary use of these premises until _____ is hereby granted subject to the following conditions :

Approved by _____ on _____

Wichita Fire Department

Approved by _____ on _____

Office of Central Inspection